

Community Group Coaches

Role Responsibilities:

TRAITS

1. Heart to connect with people in a positive and encouraging manner.
2. Desire and ability to mentor adults, by building relationships that demonstrate qualities such as: concern, consistency, encouragement, honesty, integrity, patience, prayerfulness and evangelism.
3. Practice of personal spiritual disciplines.
4. Actively committed in good standing at Faith Covenant Church

TASKS

1. Provide Group Facilitators with tips and ideas pertinent to them as Facilitators and the individual dynamics of their groups.
2. Encourage Facilitators to establish and adhere to a covenant (at least annually) for their groups.
3. Encourage Group Facilitators through regular contact (see below).
4. Assist the Pastor of Spiritual Formation and Outreach with coordinating Group Facilitator leadership training opportunities throughout the year.
5. Encourage Community Groups to *Extend* throughout the year and check on each group's progress in *Embrace* and *Extend*.

Time Commitment

1. Bi-monthly Coaches meetings, possibly moving to quarterly once the group's rhythm is established.
2. Quarterly trainings with Community Group Facilitators
3. Bi-monthly contact with 5-10 small group facilitators. Goal is max 5 facilitators per coach.

Community Group Facilitators

Role Responsibilities:

Traits

1. Desire and ability to facilitate a small group of adults.
2. Value and draw out all people in your group.
3. Consistency in attendance and punctuality.
4. Desire and practice of personal spiritual growth.
5. Ability to build relationships with adults that demonstrate qualities such as: concern, consistency, encouragement, honesty, integrity, patience, prayerfulness and evangelism.

6. Conscientiously major on the goals of **Embrace** and **Extend** (as outlined in the '09 church check up)

TASKS

1. Develop an embracing environment within the group.
2. Negotiate a covenant with their group, and encourage the group to stick with the covenant, or modify it so they practice what the group agreed to.
3. Establish an attitude where new members are sought out and welcomed.
4. Facilitate (encourage the group to participate in) a God-honoring discussion around a life topic or Bible passage.
5. Prepare or assist in implementation of extend ideas at least once a quarter.
6. Facilitate the group to decide what they will study.
7. Report progress of group to a Community Group Coach through the check-in process.
8. Ensure that the group regularly reviews the covenant and makes any necessary adjustments to stay true to the covenant.
9. Oversee our group progress of **Embrace** (genuine one another relationship) and **Extend** (relational outreach to not-yet Christians)

Time Commitment

1. Attend quarterly or bi-yearly Community Group Facilitator Training.
2. Maintain contact with the Community Group Coaches.
3. Encourage the group member who is presenting material to spend sufficient time in preparation of topic setup (bible study materials, video, notes, etc.).